

WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
April 24, 2024

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC Vice President Tara Sparks-Gatling in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
X	Missy Dryer		Tia Shore	X	Cyril Walther, Superintendent
	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Ann Marie Miller		Bernard Price	X	James Purtell
X	Robert J. Mele		Richard Hall	X	Kimberly A. Siegman
X	Paul Bianchini		Julie Sepesy	X	Steffie Smith
X	Monique Frye		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
X	Rebecca A. Bowman, Esq.		Kathleen Chaudhari		
X	Gregory Z. Rudman		J. R. Slagle		
X	Tara Sparks-Gatling		Amy Roberts		

PLEDGE OF ALLEGIANCE TO THE FLAG

STUDENT OF THE MONTH | K'NISHA BROWN | WASHINGTON SD | HEALTH OCCUPATIONS 11TH GRADER

Membership in the National Technical Honor Society, academic excellence, and the pursuit of program certifications exemplify K'nisha's proactive approach to learning and the desire to excel in her field of interest. As a participant in the Washington Health System Mentorship Program, K'Nisha shadows nursing staff in critical areas such as the cardiac cath lab and IMC and cardiac cath units. Her involvement in initiatives such as pen pal programs with local long-term care facility residents, Holiday Cheer, and Vitalant blood drives reflect her deep-rooted compassion and sense of civic responsibility. She enjoys reading and is a member of the Washington High School Key Club and National Honor Society. K'Nisha is also a part-time employee at Walmart.

PUBLIC PARTICIPATION - NO PUBLIC COMMENTS

APPROVAL OF MINUTES

Motion by Mr. Mele, second by Mr. Rudman, to approve the minutes of the March 20, 2024 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer's Report | Ratification and Payment of Bills

Motion by Mrs. Frye, second by Mr. Mele, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

Practical Nursing

Motion by Mr. Rudman, second by Mrs. Dryer, to employ Christopher Wells as a part-time Practical Nursing program instructor effective April 30, 2024, at \$30.50 per hour, pending State Board of Nursing approval. On a voice vote, the motion was unanimously passed.

COMPREHENSIVE PLAN

Motion by Mrs. Bowman, second by Mr. Mele, to approve the 2024-2027 Comprehensive Plan as submitted. On a voice vote, the motion was unanimously passed.

SCHOOL CALENDAR

Motion by Mr. Mele, second by Mrs. Frye, to approve the 2024-2025 Western Area CTC school calendar as presented. On a voice vote, the motion was unanimously passed.

BID ADVERTISEMENT

Motion by Mr. Rudman, second by Mrs. Frye, to advertise for bids for purchase of an aligner and sawmill for the Auto Mechanics and Carpentry programs. On a voice vote, the motion was unanimously passed.

OPERATING BUDGET

Motion by Mrs. Bowman, second by Mrs. Frye, authorizing the administration to mail the proposed 2024-2025 Operating Budget to the sending districts for action by their respective boards. On a voice vote, the motion was unanimously passed.

PUBLIC SCHOOL FACILITY IMPROVEMENT GRANT RESOLUTION

Motion by Mr. Mele, second by Mrs. Frye, to adopt a Resolution designating Michael Milanovich and Melissa P. Secco as the officials to execute all documents and agreements between the Western Area Career & Technology Center and the Commonwealth Financing Authority to facilitate and assist in obtaining a Public School Facility Improvement grant not to exceed Five Million (\$5,000,000) Dollars to be used for Heating, Ventilation and Air Conditioning, Boilers, and Controls. On a voice vote, the motion was unanimously passed.

COMPLETER CEREMONY

Motion by Mrs. Frye, second by Mrs. Dryer, to approve the presentation of certificates to Western Area CTC completing seniors at 6:00 PM on May 16, 2024, at the Canon-McMillan Middle School. On a voice vote, the motion was unanimously passed.

USE OF FACILITY REQUESTS

Associated Builders & Contractors of Western PA

Motion by Mrs. Dryer, second by Mrs. Frye, to approve the request of Associated Builders & Contractors of Western PA to use Western Area CTC facilities two evenings per week for electrical class instruction beginning September 1, 2024 and ending April 30, 2025, with an agreed fee of \$3,750. On a voice vote, the motion was unanimously passed.

William Clemens DBA Clemens CDL

Motion by Mr. Mele, second by Mrs. Frye, to approve the request of Henry Clemens to use the Western Area CDL training yard for CDL training on weekdays from 8:00 AM to 8:00 PM and on Saturdays from 8:00 AM to 3:00 PM at a cost of \$1,000 per month retroactive to April 1, 2024. (FBI, State Police and Child Abuse clearances have been received.) On a voice vote, the motion was unanimously passed.

REPORTS

- Mr. Walther reported that the superintendents met on April 18th and discussed upcoming WACTC events.
- Mr. Hoffman discussed U.S. Department of Education Title IX updates and a final U.S. Department of Labor rule raising the salary thresholds for certain overtime exemptions under the federal Fair Labor Standards Act. (Notices are attached.)
- Mr. Milanovich updated the JOC on shop growth/expansion, current grant opportunities, capital projects, Practical Nursing, CDL status, adult education building, and notification from neighboring property owner regarding sale of her property.
- Mr. Purtell reported on the recent mock interviews, PNC Signing Day, April 23rd advisory committee meetings, SkillsUSA competition, and successful Perkins audit.

ATTACHMENTS

Attached hereto are the Cooperative Education update, enrollment update, and Cecil Township Parks & Recreation Board letter.

ADJOURNMENT

Motion by Mr. Rudman, second Mrs. Frye, to adjourn the meeting at 7:09 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary