

**WESTERN AREA CAREER & TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE MEETING AGENDA**

**August 14, 2024**

PRESIDING OFFICER – Melissa P. Secco, JOC President – Call to Order at 6:30 PM – Multipurpose Room

- \_\_\_ 1. PLEDGE OF ALLEGIANCE
- \_\_\_ 2. ROLL CALL

	Board Delegate	Alternate	Also In Attendance
A	Missy Dryer	Tia Shore	Cyril Walther
B	Melissa P. Secco	Amy Lemmon	Michael Milanovich
CM	Ann Marie Miller	Bernard Price	James Purtell
CH	Robert J. Mele	Richard Hall	Kimberly A. Siegman
FC	Paul Bianchini	Julie Sepesy	Steffie Smith
M	Monique Frye	Aaron Vanatta	Matthew M. Hoffman, Esq.
PT	Rebecca A. Bowman, Esq.	Kathleen Chaudhari	
T	Gregory Z. Rudman	J. R. Slagle	
W	Tara Sparks-Gatling	Amy Roberts	

- \_\_\_ 3. PUBLIC PARTICIPATION

- \_\_\_ 4. APPROVAL OF MINUTES

\_\_\_ Authorization to approve the June 12, 2024 meeting minutes.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
 All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 5. FINANCIAL

**Treasurer’s Report / Ratification and Payment of Bills**

\_\_\_ Authorization to accept the June and July Treasurer’s Reports with ratification and payment of bills as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
 All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 6. TECHNICAL ASSISTANCE PROGRAM

\_\_\_ Authorization to enter into the attached Memorandum of Understanding with the Bureau of Career & Technical Education for participation in the BCTE Technical Assistance Program for the 2024-2025 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
 All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 7. ASSOCIATED BUILDERS AND CONTRACTORS OF WESTERN PA

\_\_\_ Authorization to enter into the attached Memorandum of Understanding with Associated Builders and Contractors of Western PA in compliance with NCCER accreditation standards for training within the construction industry in areas of training, safety and credentialing.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
 All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 8. AUTOMOTIVE PROGRAM FACILITY

\_\_\_ Authorization is requested to approve the recommendation of the Executive Director to proceed with the proposed Automotive/Diesel Mechanics facility project and to seek approval from the nine sending districts.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
 All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 9. PERSONNEL

**A. Practical Nursing Instructor**

\_\_\_ Authorization to approve employment of Melanie Rush as a part-time Practical Nursing clinical instructor to be paid \$45 per hour, retroactive to July 18, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
 All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

**B. Paraprofessional**

\_\_\_ Authorization to employ Jodi McAdoo as a full-time paraprofessional at the rate of \$16.40 per hour, with 3 sick days, 1 personal day, 1 emergency day, and single health care benefits, effective August 20, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

**C. Resignations**

\_\_\_ Authorization to accept the following resignations:

- Cindy Kappeler, Paraprofessional/Bus Driver, effective July 31, 2024
- Hunter Czajkowski, Networking instructor, effective August 9, 2024

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

**D. Networking Instructor**

\_\_\_ Authorization may be requested to employ a full-time Networking instructor.

\_\_\_ 10. OFFICE PRINTER LEASE AGREEMENT

\_\_\_ Authorization to approve the attached 60-month lease/service agreement with The Wilson Group for a monthly payment of \$275 retroactive to August 1, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_  
All in Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

\_\_\_ 11. REPORTS

- \_\_\_ Superintendent of Record
- \_\_\_ Solicitor
- \_\_\_ Executive Director
  - Staff In-Service - August 20, 21
  - Students Return - August 22
- \_\_\_ Principal
- \_\_\_ Business Manager
- \_\_\_ Attachments

\_\_\_ 12. BOARD COMMENTS

\_\_\_ 13. ADJOURNMENT (Time \_\_\_\_\_)

Motion \_\_\_\_\_ Second \_\_\_\_\_